

December 10, 2019

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMPTON APPROVING BUDGET AMENDMENT TO THE 2019-2020 FISCAL YEAR BUDGET AND TRANSFERRING FUNDS BETWEEN VARIOUS ACCOUNTS

SUMMARY

Adoption of this resolution will authorize amendments to the Fiscal Year 2019-2020 Adopted Budget which was approved by the City Council on June 25, 2019.

The City Manager is recommending downgrading a vacant Office Assistant III position to Office Assistant I to create salary savings that offset the Fire Department overtime account. These transactions are “cost neutral” (i.e., they do not increase or decrease net budget appropriations).

BACKGROUND

The annual budget is a planning document used to fund policies and programs as directed by Council, and is based on assumptions and projections.

STATEMENT OF THE ISSUE

The proposed budget amendments are cost neutral and do not affect the total revenue and expenditure balances projected for the Fiscal Year 2019-2020 Budget.

The proposed changes focus on transferring funds from downgrading a vacant Office Assistant III position to an Office Assistant I position in order to create additional funding for overtime in the Fire Department. The following are the proposed changes:

Add Position:

- One (1) 1.0 FTE Office Assistant I – Fire Department

Delete Position:

- One (1) 1.0 FTE Office Assistant III – Fire Department

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Office Assistant Restructure
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Increase Budget Accounts:

• 1001-690-000-4171	Overtime	\$ 5,407.00
	Total	\$ 5,407.00

Decrease Budget Accounts:

• 1001-690-000-4101	Permanent Salaries	\$ 4,585.00
• 1001-690-000-4190	Workers Compensation	\$ 710.00
• 1001-690-000-4198	State Disability Insurance	\$ 46.00
• 1001-690-000-4199	Medicare	\$ 66.00
	Total	\$ 5,407.00

All budget amendment changes take effect on the adoption date of this resolution.

FISCAL IMPACT

As outlined in this staff report, the City of Compton has a balanced budget and the recommendations are cost neutral and does not have a negative impact on the City's balanced budget.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution authorizing the City Manager to make the amendments to the FY 2019-2020 Budget.

**CRAIG J. CORNWELL
CITY MANAGER**